



**Respect for All. Learners for Life**

# Access & Accessibility Plan

## 2021-2024

## Access and Accessibility Plan 2021-2024

**Rationale:** It is the aim and intention of Lister Infants School to fully comply with current legislation and good practice. We wish to make our premises as accessible as possible, in line with local planning policy and the obligations imposed as service providers under the Equality Act of 2010. Equality Acts Audits completed an audit and any recommendations have been placed in to the action plan.

### Improvements in Access to the Curriculum

Task	Time Start / End	Lead Staff	Action Points	Evidence	Monitoring	Budget
To ensure that all pupils have access to a curriculum that promotes equality and disability.	Oct 21- July 24	K Gordon	<ul style="list-style-type: none"> <li>Introducing a purchasing policy to ensure inclusive resources are considered when submitting a purchase order.</li> </ul>	<p>All staff audit resources for their subject.</p> <p>Disability promoting resources in all classrooms eg dolls with mobility aids, books posters etc.</p>	SLT SENCO Teachers	
	Oct 21- July 22	J Davies/ K Gordon/ E Kervin	<ul style="list-style-type: none"> <li>Introduce the <b>No Outsiders</b> Principles and lessons to support children's understanding and appreciation of diversity and to promote respect for difference</li> <li>All subject co-ordinators review their subject offer to ensure it is diverse and promotes equality.</li> <li>Establish a working party to examine school curriculum offer and resources to ensure equality and diversity is</li> </ul>	<p>All subject co-ordinators have reviewed their subject offer and it is diverse and promotes equality.</p> <p>Working party minutes and reports.</p>	SLT SENCO Subject Leaders	<p>Resources No Outsiders Book for Governors Books to support No Outsiders</p> <p>Cost £1,200</p>

			reflected in all areas.			
	Ongoing	K Gordon/ R Manley	<ul style="list-style-type: none"> <li>• Review accessibility of ICT (including ipads &amp; whiteboards) using specialist expertise e.g. MW.</li> <li>• Involve pupils in review of hard &amp; software.</li> <li>• Prioritise new software to purchase.</li> <li>• Train staff on use of new software/hardware.</li> </ul>	ICT audit completed. New software purchased and embedded in practice. (observed in learning walks) Increased staff confidence using software/hardware.	SLT SENCO Teachers	£2,000
Training for staff on increasing access to the curriculum for all pupils.	Oct 21-ongoing as needs arise.	K Gordon Teachers/ Learning Mentor Teaching Assistants	<ul style="list-style-type: none"> <li>• Epipen training</li> <li>• Allergy training</li> <li>• Epilepsy training</li> <li>• Asthma training</li> <li>• Sensory processing training</li> <li>• CAMHs Training.</li> <li>• Access to training as required, Quality SEND CPD.</li> <li>• Achieve communication friendly award.</li> </ul>	All staff attend training and confidently know how to support all pupils. Training Certificates.  Award achieved 2022/3	SLT SENCO Teachers	£1,500
Adaptions to the curriculum to meet the needs of individual learners	Oct 21-ongoing as needs arise	K Gordon	Purchase and allocate other resources as needed, eg: sloping boards for writing, wobble cushions, reading rulers, coloured	Increased access to the curriculum for all pupils, enabling positive outcomes.	SLT SENCO Teachers	

<p>Adaptions to the curriculum to meet the needs of individual learners</p> <p>Embed ROAR lead role.</p>	<p>Trainin g- 2021 Embedd ing- ongoing</p>	<p>Learning Mentor/ K Hamilton</p> <p>K Gordon/ Teachers/ After School Leader</p>	<p>exercise books / overlays, pencil grips, adapted pens, chew/fiddle toys.</p> <ul style="list-style-type: none"> <li>• Pastoral support</li> <li>• Timetable adaptions</li> <li>• Individual speech and language/ OT/ Physiotherapy/ Sensory circuits</li> <li>• Use of access arrangements for assessment/ National tests.</li> </ul> <p>Mantra Lingua resources for pupils with EAL.</p> <p>Ensure specialist equipment (eg: hearing aids)is checked daily and seek advice if needed (eg: from Sensory Support)</p> <p>All out of school activities and after school clubs are planned to ensure reasonable adjustments are made to enable the participation of all pupils</p> <ul style="list-style-type: none"> <li>• Train staff in EYFS ROAR and ROAR SEND</li> <li>• Ensure activities run through curriculum</li> </ul>	<p>Increased access to the extra-curricular for all pupils with SEND. Clubs Analysis.</p> <p>Staff confident in delivering ROAR activities. Students are emotionally stable and well supported. Reduced outbursts</p>		
--	--	---	---	---	--	--

## Physical Improvement Plan

Task	Time Start / End	Lead Staff	Action Points	Evidence	Monitoring	Budget
To ensure that all pupils and staff have equal access to our premises under the Equality Act of 2010.	April 2022	K Gordon/ Caretaking staff	<ul style="list-style-type: none"> <li>Nosings repainted on all steps.</li> </ul>	Nosings repainted.	J Davies K Gordon	£100
	July 2023	K Gordon/ Caretaking staff	<ul style="list-style-type: none"> <li>On the internal ramp place carpet tiles to warn sight impaired people on the change in levels.</li> </ul>	Carpet tiles placed and operational.	J Davies K Gordon	£100
	July 2022	K Gordon/ Caretaking staff	<ul style="list-style-type: none"> <li>Place handrails on each wall of internal ramp to assist mobility.</li> </ul>	Hand rails installed and operational.	J Davies K Hamilton	£200
	Ongoing	K Gordon/ Caretaking staff	<ul style="list-style-type: none"> <li>As new signs are introduced incorporate tactile signage.</li> </ul>	Signs bought and installed.		£10-20 for each sign.
	Ongoing	Caretaking staff	<ul style="list-style-type: none"> <li>Ensure disabled toilets are fully functional- checking mirrors/alarms.</li> </ul>	Disabled toilets fully functioning and accessible.		None
	Ongoing	Fire Marshalls	<ul style="list-style-type: none"> <li>All escape routes checked by Fire Marshalls daily.</li> </ul>	Fire Marshall audit signed and dated.		None
		Fire	<ul style="list-style-type: none"> <li>Safe places for refuge</li> </ul>	Fire assembly sign bought and		£100

	April 2022	Marshalls	signposted.	installed. All staff made aware of sign.		
	October 2021-ongoing	All staff.	<ul style="list-style-type: none"> <li>Staff training on assisting the mobility impaired during evacuation procedures.</li> </ul>	Staff confident with evacuation procedures. Vulnerable children/adults have an evacuation plan in place.		£500
	July 2024	K Gordon	<ul style="list-style-type: none"> <li>Purchase a portable hearing loop. Keep it located in the office.</li> </ul>	Loop purchased and available for hearing impaired visitors.		£140-200
	July 2024	K Gordon	<ul style="list-style-type: none"> <li>Purchase Hessian backing paper to reduce visual overload in the corridors.</li> </ul>	All boards are backed with hessian and visual over load is reduced.		£400

**Improvements in the Provision of Information**

Task	Time Start / End	Lead Staff	Action Points	Evidence	Monitoring	Budget
To ensure that all pupils/parents /carers can access information about the school and its curriculum.	Oct 2021- Oct 2024	K Gordon/ Admin Staff	<ul style="list-style-type: none"> <li>▪ Large print and audio formats etc as required.</li> <li>▪ Monitor uptake of documents in alternative formats</li> <li>▪ Review accessibility of newsletter and letters for parents. Make sure homework &amp; letters available on the app and website.</li> <li>▪ Homework information available as information sheets in alternative formats as appropriate.</li> <li>▪ Ensure website will work on range of mobile devices</li> <li>▪ Embed Twitter as a way of communicating with parents.</li> <li>▪ Embed School App as a means of communicating with parents.</li> <li>▪ Policies and letters translated in to a range of languages.</li> </ul>	<p>Information in a range of formats.</p> <p>Log of requests.</p> <p>Homework/ Newsletters available on the website.</p> <p>Feedback from parents/ carers. Increased EAL parent involvement/feedback.</p>	<p>J Davies</p> <p>K Gordon</p>	<p>£200</p>