

Access and Accessibility Plan 2014 – 2017

Rationale: It is the aim and intention of Lister Infants School to fully comply with current legislation and good practice. We wish to make our premises as accessible as possible, in line with local planning policy and the obligations imposed as service providers under the Equality Act of 2010. Equality Acts Audits completed an audit and any recommendations have been placed in to the action plan.

Improvements in Access to the Curriculum

Task	Time Start / End	Lead Staff	Action Points	Evidence	Monitoring	Budget
To ensure that all pupils have access to a curriculum that promotes equality and disability.	Oct 14- July 17	K Hamilton K Hamilton/ R Manley	<ul style="list-style-type: none"> • Introducing a purchasing policy to ensure inclusive resources are considered when submitting a purchase order. • Develop whole school positive attitudes/views towards disability. • Purchase adult sized ergonomic chairs for classrooms. • Review accessibility of ICT (including ipads & whiteboards) using specialist expertise e.g. MW. • Involve pupils in review of hard & software. • Prioritise new software to purchase. • Train staff on use of new software/hardware. 	<p>A purchase policy to be written. All staff audit resources for their subject.</p> <p>Disability promoting resources in all classrooms eg dolls with mobility aids, books posters etc.</p> <p>Chairs bought and in place. Feedback from staff.</p> <p>ICT audit completed. New software purchased and embedded in practice. (seen in learning walks) Increased staff confidence using software/hardware.</p>	Headteacher SENCo	£3,000

Physical Improvement Plan

Task	Time Start / End	Lead Staff	Action Points	Evidence	Monitoring	Budget
To ensure that all pupils and staff have equal access to our premises under the Equality Act of 2010.	Oct 14- July 17	K Hamilton/ Caretaking staff.	<ul style="list-style-type: none"> • Liaise with the local council about the pavements on entrance to the school. 	An even and smooth surface on entry to the school. Allowing easy access for wheelchair users.	J Davies K Hamilton	None
	Dec 2016	K Hamilton/ Caretaking staff.	<ul style="list-style-type: none"> • Place a sign on main gate indicating location of visitor and disabled car park spaces. 	Sign purchased and operational.	J Davies K Hamilton	£200
	Sept 2016	K Hamilton/ Caretaking staff.	<ul style="list-style-type: none"> • Mark out a safe pedestrian route in the car park. 	Route marked and operational.	J Davies K Hamilton	£500
	April 2017		<ul style="list-style-type: none"> • A second handrail installed on playground ramp. 	Handrail installed and conforms with standards.	J Davies K Hamilton	£300
	Feb 2015	K Hamilton/ Caretaking staff	<ul style="list-style-type: none"> • Nosings repainted on all steps. 	Nosings repainted.		
	Feb 2015		<ul style="list-style-type: none"> • A disabled access bell at entrance. 	Bell installed and working. Including sign.		£100
	April 2017		<ul style="list-style-type: none"> • On the internal ramp place carpet tiles to warn sight impaired people on the change in levels. 	Carpet tiles placed and operational.		£500
	Sept 2016	K Hamilton/ Caretaking staff	<ul style="list-style-type: none"> • Place handrails on each wall of internal ramp to assist mobility. 	Hand rails installed and operational.		£600

	Oct 2014- July 2017		<ul style="list-style-type: none"> As new signs are introduced incorporate tactile signage. 	Signs bought and installed.		£10-20 for each sign.
	Nov 2015		<ul style="list-style-type: none"> Ensure disabled toilets are fully functional- checking mirrors/alarms. 	Disabled toilets fully functioning and accessible.		None
	Oct 2014- July 2017		<ul style="list-style-type: none"> All escape routes checked by Fire marshalls daily. 	Fire Marshall audit signed and dated.		None
	Nov 2015		<ul style="list-style-type: none"> Safe places for refuge signposted. 	Fire assembly sign bought and installed. All staff made aware of sign.		£100
	July 2015- ongoing as required		<ul style="list-style-type: none"> Staff training on assisting the mobility impaired during evacuation procedures. 	Staff confident with evacuation procedures. Vulnerable children/adults have an evacuation plan in place.		£500
	July 2017		<ul style="list-style-type: none"> Purchase a portable hearing loop. Keep it located in the office. 	Loop purchased and available for hearing impaired visitors.		£140-200

Improvements in the Provision of Information

Task	Time Start / End	Lead Staff	Action Points	Evidence	Monitoring	Budget
To ensure that all pupils/parents /carers can access information about the school and its curriculum.	Oct 2014- Oct 2017	K Hamilton/ Admin Staff	<ul style="list-style-type: none"> ▪ Large print and audio formats etc as required. ▪ Monitor uptake of documents in alternative formats ▪ Review accessibility of newsletter and letters for parents. Make sure homework & letters available on the website. ▪ Homework information available as information sheets in alternative formats as appropriate. Homework available on the website. ▪ Ensure website will work on range of mobile devices- speak to web designer. 	<p>Information in a range of formats.</p> <p>Log of requests.</p> <p>Homework/ Newsletters available on the website.</p> <p>Feedback from parents/ carers.</p>	<p>J Davies</p> <p>K Hamilton</p>	£200